



Terrorist Attack or National Emergency Procedure

In light of the recent terrorist attacks, we now feel it is necessary to have a procedure in place on what to do in the event of a terrorist attack or national emergency.

The care and security we provide to your child is paramount. As an Ofsted Registered Nursery/Pre School, we will do absolutely everything within our powers to protect, comfort and support your child in the event of a major incident.

Terrorist Attack or National Emergency

If we are involved or caught up in the incident we will comply fully with the instructions from the emergency services and constantly reassure the children in our care.

We have sought advice from the emergency services and have been advised that the safest option available to us is to gather all the children in one room. At the Pre-School this will be the main room. At the Nursery, this will be decided depending on where the incident is happening and the safest room will be chosen. For example, if the incident is in Tudor Close then we will move all the children to the back of the nursery.

Bomb Threat

If a bomb threat is received at Nursery/Pre-School, the person taking the call will record all the details given over the phone as soon as possible and raise the alarm as soon as the telephone call is terminated. The Management will follow the fire evacuation procedure to ensure the safety of all on the premises, and will provide as much details to the emergency services as available. The Nursery will move to the evacuation point as soon as possible, and advice would then be sought from the police and emergency services as to further steps to be taken.

Parents Involved in an Incident

If you are caught up in an incident we will continue to look after your child until you are able to return or a person nominated is able to collect them. We will try our best to keep in contact by landline, mobile or email. In extreme circumstances this may include overnight care but this will be discussed with you and Social Services will also be kept informed. Rest assured, your child will not be put at risk in any way.



Contact

We understand that during major incidents, the mobile phone networks are often not available and even landlines can be cancelled to free up communication systems for the emergency services. We will however attempt to contact you on a regular basis and ask that you try to do the same. We will keep up to date with the situation using any media source available to us, radio, television, internet etc. We will absolutely protect your child from information or images that may alarm or distress them. If you wish we can have a pre-planned excuse that we be used to explain your delay in arriving.

We really hope that this procedure never needs to be put into practice and are happy to discuss any issues you have.